

To: Councillor Lovelock (Chair);  
Councillors Gavin, Page, Skeats and Terry.

Our Ref: perscttc/agenda  
Your Ref:  
Direct: ☎ 0118 937 2432  
e-mail: sally.poole@reading.gov.uk

2 December 2015

Your contact is: Sally Poole - Committee Services

### NOTICE OF MEETING - PERSONNEL COMMITTEE - 10 DECEMBER 2015

A meeting of the Personnel Committee will be held on **Thursday 10 December 2015** at **6.30pm** in **Committee Room 1**, Civic Offices, Reading.

#### AGENDA

	ACTION	WARDS AFFECTED	PAGE NO
1. DECLARATIONS OF INTEREST			
2. MINUTES OF MEETINGS HELD ON 1 OCTOBER AND 23 NOVEMBER 2015	INFORMATION	BOROUGHWIDE	1
3. PROCEEDINGS OF THE LOCAL JOINT FORUM HELD ON 15 SEPTEMBER 2015	INFORMATION	BOROUGHWIDE	7
4. CONTRACT FOR THE PROVISION OF EMPLOYEE ASSISTANCE PROGRAMME (EAP)	DECISION	BOROUGHWIDE	11
5. LIVING WAGE - 2015 RATE	DECISION	BOROUGHWIDE	14
6. CHILDREN'S SERVICES UPDATE	DECISION	BOROUGHWIDE	TO FOLLOW

---

**CIVIC OFFICES EMERGENCY EVACUATION:** *If an alarm sounds, leave by the nearest fire exit quickly and calmly and assemble on the corner of Bridge Street and Fobney Street. You will be advised when it is safe to re-enter the building.*

At this point, the following motion will be moved by the Chair:

“That, pursuant to Section 100A of the Local Government Act 1972 (as amended) members of the press and public be excluded during consideration of the following items on the agenda, as it is likely that there would be disclosure of exempt information as defined in the relevant Paragraphs of Part 1 of Schedule 12A (as amended) of that Act”

7.	EARLY RETIREMENTS AND REDUNDANCIES	DECISION	BOROUGHWIDE	A1
----	---------------------------------------	----------	-------------	----